

NATIONAL OIL COMPANY OF LIBERIA (NOCAL)  
MONROVIA, LIBERIA

STANDARD APPLICATION FORM FOR SUBMISSION OF BIDS  
FOR  
ENTERING INTO PETROLEUM PRODUCTION SHARING CONTRACTS  
BETWEEN XYZ COMPANY AND NOCAL

THIS APPLICATION HAS BEEN SUBMITTED BY:

(XYZ) COMPANY

FOR BLOCKS: \_\_\_\_\_

ON (DATE):

NATIONAL OIL COMPANY OF LIBERIA (NOCAL)

STANDARD APPLICATION FORM FOR SUBMISSION OF BIDS  
FOR ENTERING INTO PETROLEUM PRODUCTION SHARING CONTRACTS  
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PART ONE

GENERAL INFORMATION

Where there is more than one applicant, the names should be listed according to the size of the proposed percentage interest.

Name of Applicant (As in Certificate of Incorporation)	Proposed percentage interests in the rights and obligations of the Petroleum Agreement to be entered into (these should total 100)
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Where there is more than one applicant, each applicant shall provide answers to Parts I and II separately and those shall be attached compositely to the form.

1. Name of Applicant (as in Certificate of Incorporation)  
(XYZ) Company [sometimes referred to herein as ("XYZ")]
2. Data of Establishment and Place of Incorporation  
Date \_\_\_\_\_  
Place: \_\_\_\_\_
3. Address of Registered Office  
(Giving street and postal address, telephone, telefax and e-mail)

Telephone \_\_\_\_\_

Telefax: \_\_\_\_\_

E-mail: \_\_\_\_\_

## PART TWO

### Corporate Structure and Financial Capability of Applicant

#### 4. Corporate Structure

Give an outline of the corporate structure, including an explanatory diagram, if appropriate, showing parent, subsidiary and affiliate companies.

Show Organizational Chart of applicant/company showing departments and appointments therein.

See Annex 1

5. List all companies or individuals ( with detailed address attached) which either directly or indirectly control more than 15% of the voting rights or are entitled to receive more than 15% of the profits of the applicant company or parent company.

See Annex 2

6. Provide details of guarantees to be provided by the Government, parent company or other entity for applicant and the following information about the proposed guarantor:

- (a) Relationship of the proposed guarantor to the company;
- b) Information about the proposed guarantor's financial capacity;
- (c) Nature of the proposed guarantor's business operations; and
- (d) Ownership structure of the proposed guarantor.

(e) Provide details of past performance of the company or affiliates in respect of past performance of petroleum agreement and financial solvency and payment of obligations.

See Annex 3

7. Indicate any changes in Corporate Structure, if any, as a result of the formation of subsidiary companies in Liberia or elsewhere

See Annex 4

8. Financial Capability

Audited financial statements of applicant and parent company for the past three years also projected financial statements for the first three years.

See Annex 5

9. Indicate sources where, if applicant is successful, applicant intends raising funds for the operations in Liberia:

- (a) Internal sources; and
- (b) Other sources

See Annex 6

10. Minimum amounts which applicant expects to be available for exploration operations in Liberia during:

- (a) First three Years; and
- (b) Succeeding two year periods

See Annex 7

11. Provide statement of net worth

12. Provide ratio of debt to equity

## PART THREE

### Technical Capability

#### 13. Technical Staff

See Annex 8.

For each of the following categories of expertise, provide information on the number of company staff available, or if expertise is to be obtained from outside the company, where such expertise will be obtained:

- (a) Geologists, geophysicists and similar exploration staff,
- (b) Drilling engineers, supervisors, drilling crews and similar staff,
- (c) Petroleum engineers, production engineers, reservoir engineers and similar staff;  
and
- (d) Engineers experienced in design and construction of oil and gas production, gathering and processing facilities.

Indicate sources from which applicant expects to obtain

- (a) Geophysical equipment, processing equipment, processing and Interpretation;
- (b) Drilling rigs, and
- (c) Any other key input or processes required for the project.

See Annex 10

#### 14. Details of Experience

Describe the company', parent company and affiliates' past oil industry experience, including results of significant exploration and production activities.

15. In which countries do applicant, parent company and affiliates currently have exploration or production operations? Attach a list of all current operations, showing average daily production, size or license, contract or concession area, and total investment to day.

See Annex 12

16. Provide detail on company's exploration record for the past three years, including:

- a. Number, depth and location of exploration wells;
- b. Number of discovery wells;
- c. Number of development wells; and
- d. Rate of oil and gas production from each discovery well:

See Annex 13

#### PART IV

##### Environmental and Local Content

17. Provide details of safety and environmental policies, details of any significant environmental or safety incidents, penalties or offences in any country. If available, provide any reports on compliance with safety and environmental policies. Provide details of the company and parent company' community development policies and examples of implementation

18. Provide program of health, safety and welfare of employees.

19. Specify proposal on local contents in terms of training and growth of indigenous capability.

20. Specify the proposed environment and safety plan for the project and proposal for community development in Liberia.

21. Provide information about plans for local sourcing as part of the overall project.

22. Provide information about the location and nature infrastructure to be developed in conjunction with the project.
23. Describe the expected benefits and costs to Liberia in general associated with the project.

## PART FIVE

### Required Blocks

24. Reference number of blocks applicant is applying for in order of preference. Provide copy of a map or maps designating the area or areas for which the applicant is applying.

See Annex 14.

## PART SIX

### Work Program and Budget

25. (a) Give concise account of your assessment of the regional position and geological significance within the basin/area of the block(s) being applied for outlining studies and previous work carried out within the area by the applicant or to the knowledge of the applicant, including wells drilled, seismic surveys and, for example: geochemistry, petrographic studies, seismic reprocessing, regional evaluation, etc.

See Annex 15.

- (b) Give a summary of any prospects identified in the blocks applied for, together with reservoir formation and an assessment of the estimated reserves in each block.

See Annex 16.

- (c) Give a description of the proposed work program and the accompanying budget for each block. Specify the minimum exploration program budget and timeline for each phase of the Exploration Period.

First Exploration Period: Commencing on the Effective Date and terminating at the end of the First Exploration Period:

- (a) Seismic lines to be shot;
- (b) Wells to be drilled;
- (c) Minimum expenditure;
- (d) 25% relinquishment of original area at the end of First Exploration period;  
and
- (e) Duration of exploration period

Second Exploration Period: Commencing at the end of the First Exploration Period and terminating at the end of the Second Exploration Period:

- (a) Seismic lines to be shot;
- (b) Wells to be drilled;
- (c) Minimum expenditure;
- (d) 25% relinquishment of original area at the end of Second Exploration period; and
- (e) Duration of exploration period

Third Exploration Period: Commencing at the end of the Second Exploration Period and terminating at the end of the Third Exploration Period.

- (a) Seismic lines to be shot;
- (b) Wells to be drilled;
- (c) Minimum expenditure;

(d) 25% relinquishment of original area at the end of Third Exploration period; and

(e) Duration of exploration period

26. Specify proposals for utilization of specific technologies in conduct of operations and for future expansion of operations

27. Specify proposed exploration, development and production plans and strategies.

See Annex 17.

## PART SEVEN

### 28. Criteria for Evaluation of Bids

The assessment of prospective bids shall be made on the basis of the "Criteria for Evaluation of Bids" ("Criteria") as follows:

GENERAL INFORMATION AND BACKGROUND OF COMPANY		
	CRITERIA	WEIGHING FACTORS MAXIMUM POINTS
1	History of Company, parent company and subsidiaries; international experience; corporate policies on integrity and business	4
2.	Record of company's past performance and adherence to commitments in international petroleum agreements	5

FINANCIAL CAPABILITY AND COMMITMENT		
	CRITERIA	WEIGHING FACTOR MAXIMUM POINTS
3.	Financial capability with evidence of source of funds; statement of net worth; ratio of debt to equity; profitability record	10
4.	Financial commitment in Work Program. Financial commitment for each of the three exploration periods.	14

TECHNICAL COMPETENCE		
	CRITERIA	WEIGHING FACTOR MAXIMUM POINTS
5.	Technical capacity of the company and of the parent company and affiliates to implement the project	5
6.	Experience, track record and expertise in exploration, development and production in onshore and offshore ventures	5
7.	Work Program commitment: In each exploration period, number of wells to be drilled; seismic lines to be shot; other work commitment for each of the three exploration periods	14
8.	Proposals for utilization of specific technologies in conduct of operations and for future expansion of operations	5
9.	Proposed exploration, development and production plans and strategies	5

Environmental and Local Content		
10.	Company or parent company/affiliate company's commitment to local community development policies and examples of implementation	5
11.	Proposed environmental management and safety plans for the project	8
10.	Proposal for community development and infrastructure improvement	5
11.	Proposal for local content in terms of training and growth of indigenous capability	5

SOCIAL ISSUES		
	CRITERIA	WEIGHING FACTOR MAXIMUM POINTS
12.	Proposals for operational issues, including anticipated staff levels, involvement of expatriate and local staff and programs of health and welfare of employees	5
13.	Expected benefits and costs to Liberia in general, associated with the project	5

### Guideline for Prospective Bidders

1. The Criteria herein shall be based on a point system to evaluate the specific components of each application with reference to a bidder's (I.) Capabilities and Background; (II.) Financial Evaluation and (III.) Technical Evaluation to achieve an objective evaluation and assessment of its Application.
2. The specific points attributable to each Applicant and the maximum allowable for each category are set forth herein in the Criteria as the basis for the objective evaluation and assessment of the Application Bid.
3. The total amount of points that each applicant may accumulate in the Criteria in submission of its Application Bid shall be one hundred (100) points.
4. The method of assessment of the evaluation procedure shall be based on the assessment criteria set forth herein in the Criteria.
5. The granting of a license by the National Oil Company of Liberia shall be based on the objective assessments of the Criteria and the terms and conditions of the Standard Application for Submission of Bids for Entering into Petroleum Agreements.
6. The National Oil Company of Liberia shall not be obliged to grant and License based on an application of a prospective bidder.
7. The granting of a License to a prospective bidder shall be at the discretion of the National Oil Company of Liberia.

PART SEVEN

Miscellaneous

29. Any Additional information which Applicant wishes to offer or further proposal which Applicant seeks to make in relation to the work program or fiscal package

30. Submission of Applications:

Completed application form in quadruplicate together with an application fee of US \$25,000.00 (Twenty Five Thousand US Dollars) in the form of a check or Bank Draft, payable to the National Oil Company of Liberia, to the following address:

National Oil Company of Liberia  
Episcopal Church Plaza 3<sup>rd</sup> Floor  
Corner of Ashmun and Randall Streets  
100 Monrovia 10, Liberia